**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**December 19, 2022**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Called to Order: By Matthew Linn at 5:41pm

Invocation and Pledge of Allegiance: Led by Matthew Linn

Roll Call: David Hoey, Bridgette Salsberry, Tray Murray, Matthew Linn and Kristie Copeland were present. Don Pledger and Carolyn Carter were excused. George Sewell and Mary Brocato were absent. Mark Guidry listened in by phone. Bienville, Natchitoches and Governor Appointee #2 have no board representative at this time. A quorum of 5 out of 10 board members confirmed by Kristie Copeland, Board Secretary. Doug Efferson, Executive Director was present.

Approval of Agenda: Moved by Tray Murray to accept the agenda as presented, seconded by David Hoey, and unanimously approved.

Approval of the Minutes for October 22, 2022 and November 21, 2022: Moved by Bridgette Salsberry to accept the minutes as presented, seconded by Kristie Copeland, and unanimously approved.

Guest and Public Comments: Kaylin Stewart, Outreach Coordinator at the Louisiana Association on Compulsive Gambling (LACG), was welcomed.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, Financial Planning/Budgeting, and Asset Protection. Of note was the review of the Accountability Plan Final Report for disability services, the success of the Act 421 rollout over the past 9 months, the addition of Humana as a state Medicaid provider, and the success of the district-sponsored “The Importance of Trauma-Informed Care” seminar. A brief discussion was held regarding the election of a new Shreveport mayor and the need to make sure efforts continue toward allowing the transfer of Shreveport mental health 911 calls to the 988 help line continue for the Shreveport police department. The last status report was that the call transfer beta test was successful but that legal issues need to be ironed out before a go-live date is set. The Board requested Doug Efferson contact Dr. Patterson and Lieutenant Amy Bowmen and request they setup a meeting with the new mayor to inform him of the Crisis Response Committee actions with the expectation that he be invited to attend the meeting and report back on the results to the Board.

Board Business: Matthew Linn led a review of the Board Job Description policy. Tray Murray motioned to accept the policy without changes, seconded by Kristie Copeland, and unanimously approved. The October Board Compliance Monitoring Summary Report was reviewed and accepted. The December Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The next meeting date/time was agreed to be moved to Tuesday. January 17, 2023 at 5:30pm to avoid having a Board meeting on Martin Luther King day.

Announcements/Acknowledgements: Kristie Copeland informed the Board that Doug Efferson had made her aware of the member attendance requirements outlined in the Board Bylaws and that some members were not meeting the requirements. She informed the board she will be sending out an email of the requirements and will be tracking attendance starting January, 2023 to make sure all stay in compliance with the Board Bylaw attendance requirements.

Adjournment: Tray Murray moved to adjourn the meeting at 6:20pm, seconded by David Hoey, and unanimously approved.

Minutes Prepared by Kristie Copeland, Board Secretary